## WORGAN COMMUNITY COLLEGE

## **STUDENT RECORDS CHANGE FORM**

STUDENT IDENTIFICATION

Student ID:		

Student Name: \_\_\_\_\_

STUDENT SIGNATURE & TODAY'S DATE: X

## NAME CHANGE AND/OR SOCIAL SECURITY NUMBER (SSN) CORRECTION

Attach a copy of your Social Security card bearing the NEW/CORRECT NAME/SSN and a current photo ID with the correct name\* Acceptable documents are: state-issued driver's license/ID card, valid U.S. passport, VA card w/photo, valid I551 or I-94 (or call for other options)

INCORRECT Name and/or SSN:

CORRECT Name and/or SSN:

Note: A name change causes a corresponding change in your StudentMail email account.

DECEASED

Attach copy of death documentation. (Death certificate, funeral bulletin, obituary, or other document listing full name, date of birth, and other identifying information.)

Date of Death:

RETURN INFORMATION

Return printed form and required documentation to:

MCC Student Services 920 Barlow Road Fort Morgan, CO 80701 or FAX 970-542-3114 or image and email <u>Student.Services@MorganCC.edu</u>

OFFICE USE
PROCESSED:
B-S-ID DEMOGRAPHIC CHANGES